



City of Tigard

# Community Volunteer Opportunities List

(updated 10/8/07)

## ■ BOARD AND COMMITTEE VOLUNTEERS

### **Budget Committee (2)**

When: Submit completed Citizen Committee Interest application to Tigard City Hall by 5:00pm, Monday, November 19.  
Event/Program: Financial and Information Services  
Contact: Bob Sesnon, 503-718-2490, bobs@tigard-or.gov

### **City Center Advisory Commission (2)**

When: Submit completed Citizen Committee Interest application to Tigard City Hall by 5:00pm, Thursday, November 15.  
Event/Program: Community Development  
Contact: Phil Nachbar, 503-718-2557, phil@tigard-or.gov

### **Committee for Citizen Involvement (4 adults, 1 youth)**

When: Submit completed Citizen Committee Interest application to Tigard City Hall by 5:00pm, Wednesday, October 31.  
Event/Program: Community Development  
Contact: Duane Roberts, 503-718-2444, duane@tigard-or.gov

### **Park and Recreation Advisory Board (2)**

When: Submit completed Citizen Committee Interest application to Tigard City Hall. Deadline to be announced.  
Event/Program: Public Works  
Contact: Dan Plaza, 503-718-2590, dan@tigard-or.gov

### **Planning Commission (2)**

When: Submit completed Citizen Committee Interest application to Tigard City Hall by 5:00pm, Monday, October 29.  
Event/Program: Community Development  
Contact: Dick Bewersdorff, 503-718-2432, dick@tigard-or.gov

## ■ GOOD NEIGHBOR CENTER VOLUNTEERS

### **Overnight Hosts**

When: Ongoing  
Event/Program: Good Neighbor Center Shelter  
Contact: Mae Harkins, 503-443-6084 ext. 221, mharkins@goodneighborcenter.org

## ■ JOHN TIGARD HOUSE VOLUNTEERS

### **House Stewards (2)**

### **Outreach & Public Educators (2-3)**

### **Tour Guides (10)**

When: Ongoing  
Event/Program: Tigard Historical Association  
Contact: Clarinda White, 503-629-7094, clarindahansenwhite@comcast.net

## ■ CITY HALL VOLUNTEERS

### **Lobby Plant Caretakers (1-2)**

When: Ongoing  
Event/Program: Administration  
Contact: Steve Martin, Public Works, 503-718-2598, [steve@tigard-or.gov](mailto:steve@tigard-or.gov)

## ■ OFFICE VOLUNTEERS

### **Assistant Grantwriter**

When: Ongoing  
Event/Program: Multi-departmental  
Contact: Bob Roth, Administration, 503-718-2402, [bob@tigard-or.gov](mailto:bob@tigard-or.gov)

### **Clerical Assistance Volunteers**

When: Ongoing  
Event/Program: Multi-departmental  
Contact: Bob Roth, Administration, 503-718-2402, [bob@tigard-or.gov](mailto:bob@tigard-or.gov)

### **Door To Door Brochure Distributors**

When: As needed  
Event/Program: Multi-departmental  
Contact: Bob Roth, Administration, 503-718-2402, [bob@tigard-or.gov](mailto:bob@tigard-or.gov)

### **Graphic Artists (2)**

### **Translators (1-2)**

When: Ongoing  
Event/Program: Administration  
Contact: Bob Roth, Administration, 503-718-2402, [bob@tigard-or.gov](mailto:bob@tigard-or.gov)

## ■ LIBRARY VOLUNTEERS

**Adopt a Shelf Reader, Book Check-in, Computer Class Teaching Assistant, English Chatter Group Facilitator, Friendly Visitors, Holds/Taskets Processing & Shelving, Local History Docent, Lost and Missing Materials Searcher, New Material Processor, PEER Court Coordinators (2-3), Requests to Fill, Shelves, Tasket Processors, Tech Room Host, Teen Movie Night Chaperone, Unclaimed Holds Processors, Video Check-in & Shelving**

When: Ongoing  
Event/Program: Tigard Library  
Contact: Trish Stormont, Library, 503-718-2516, [trish@tigard-or.gov](mailto:trish@tigard-or.gov)

**Entry Point Greeter** – Greet Library visitors, answer telephones, support circulation staff (16 and over)

When: Ongoing  
Event/Program: Tigard Library  
Contact: Trish Stormont, Library, 503-718-2516, [trish@tigard-or.gov](mailto:trish@tigard-or.gov)

### **New Volunteer Orientations** (*pre-registration requested*)

When: Friday, October 26, 4:00 – 5:00pm; Thursday, November 11, 5:30 – 6:30pm; and  
Tuesday, November 20, 4:00 – 5:00pm

Event/Program: Tigard Library  
Contact: Trish Stormont, Library, 503-718-2516, [trish@tigard-or.gov](mailto:trish@tigard-or.gov)

## ■ NEIGHBORHOOD VOLUNTEERS

### **Adopt A Path Volunteers**

### **Adopt A Stream Volunteers**

### **Adopt A Street Volunteers (2 teams, 2-10 members)**

When: Ongoing

Event/Program: Public Works

Contact: Carla Staedter, Public Works, 503-718- 2788, [carla@tigard-or.gov](mailto:carla@tigard-or.gov)

### **Community Emergency Response Team Volunteers (CERT)**

When: Ongoing

Event/Program: Public Works

Contact: Mike Lueck, Public Works, 503-718-2593, [mikel@tigard-or.gov](mailto:mikel@tigard-or.gov)

### **Temporary Sign Removal Volunteers**

When: Ongoing

Event/Program: Community Development

Contact: Christine Darnell, Community Development, 503-718-2441, [christine@tigard-or.gov](mailto:christine@tigard-or.gov)

## ■ OUTDOOR /SPECIAL EVENT VOLUNTEERS

### **Gardeners (up to 15): Cook Park/Butterfly Garden, Summerlake Park/ Rhododendron Garden**

When: Ongoing

Event/Program: Public Works

Contact: Carla Staedter, Public Works, 503-718-2788, [carla@tigard-or.gov](mailto:carla@tigard-or.gov)

### **Gotter Prairie Restoration Project**

When: Saturday, October 20, 9:00am – Noon

Event/Program: Tualatin Riverkeepers

Contact: Monica Smiley, 503-620-4613, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)

### **Painting Volunteers (10)**

When: Ongoing

Event/Program: Public Works

Contact: Carla Staedter, Public Works, 503-718-2788, [carla@tigard-or.gov](mailto:carla@tigard-or.gov)

### **Parks Landscape & Maint. Volunteers (400)**

When: Saturday, October 20, 9:00am – noon

Event/Program: Tualatin Riverkeepers

Contact: Monica Smiley, 503-620-4613, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)

### **Restoration Crew Leaders**

When: Saturday, November 10, 9:00am – 3:00pm

Event/Program: Tigard Public Works/Friends of Trees

Contact: Ramona Arechiga, 503-282-8846 ext. 15, [ramona@friendsoftrees.org](mailto:ramona@friendsoftrees.org)

### **Rhododendron Garden Expert/Planner (1)**

When: Ongoing

Event/Program: Parks

Contact: Carla Staedter, Public Works, 503-718-2788, [carla@tigard-or.gov](mailto:carla@tigard-or.gov)

### **Washington County Clean and Green (site to be announced)**

When: Saturday, October 20, 2007, 9:00am – 1:00pm

Event/Program: Public Works

Contact: Carla Staedter, Public Works, 503-718-2788, [carla@tigard-or.gov](mailto:carla@tigard-or.gov)

## ■ OUTDOOR /SPECIAL EVENT VOLUNTEERS *cont'd*

### **Water Quality Educator**

When: As needed  
Event/Program: Public Works  
Contact: Jennifer Joe, Public Works, 503-718-2699, [jennifer@tigard-or.gov](mailto:jennifer@tigard-or.gov)

### **Special Events Volunteers**

When: As needed  
Event/Program: Administration & Public Works  
Contact: Carla Staedter, Public Works, 503-718-2788, [carla@tigard-or.gov](mailto:carla@tigard-or.gov)

## ■ POLICE DEPARTMENT VOLUNTEERS

### **Neighborhood Watch Volunteers**

When: Ongoing  
Event/Program: Police  
Contact: Jim Wolf, Police, 503-718-2561, [27047@tigard-or.gov](mailto:27047@tigard-or.gov)

### **PEER Court Volunteers (24)**

When: Ongoing  
Event/Program: Police  
Contact: Sheryl Huiras, Police, 503-718-2578, [19104@tigard-or.gov](mailto:19104@tigard-or.gov)

### **Reserve Police Officers (12)**

Event/Program: Police  
Contact: Lt. Rob Harburg, Police, 503-718-2574, [14349@tigard-or.gov](mailto:14349@tigard-or.gov)

## ■ SENIOR CENTER VOLUNTEERS

### **English as a Second Language Tutors, Fundraisers, Kitchen Crew, Lunch Servers, Meals-on-Wheels Delivers, Office Assistants**

When: Ongoing  
Event/Program: Tigard Senior Center  
Contact: Karen Gardner, Senior Center, 503-620-4613, [kgardner@lfcpx.org](mailto:kgardner@lfcpx.org)

## ■ TIGARD CHAMBER OF COMMERCE

### **Tigard Christmas Tree Lighting (4), Entertainment (12), Santa Greeters (6), Staging (2), Public Relations (3), and Sponsorship**

When: Friday, December 7, 6:00 – 8:00pm  
Event/Program: Tigard Chamber of Commerce  
Contact: Jane Davies, 503-816-7084, [jdavies@equitygroup.org](mailto:jdavies@equitygroup.org)

## ■ TUALATIN RIVERKEEPERS VOLUNTEERS

### **Fall Festival Committee Members**

When: Ongoing  
Event/Program: Fall Festival  
Contact: Monica Smiley, 503-620-7507, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)

### **First Monday Mailing Party**

When: First Monday of the month, 10:00am – 12:00pm  
Event/Program: Tualatin Riverkeepers  
Contact: Monica Smiley, 503-620-7507, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)

## ■ TUALATIN RIVERKEEPERS VOLUNTEERS *cont'd*

### **Fund Development Committee Members**

When: Ongoing  
Event/Program: Tualatin Riverkeepers  
Contact: Monica Smiley, 503-620-7507, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)

### **Green Heron Awards Dinner/Auction Event Planners**

When: First meeting: Wednesday, November 7, 6:30pm (Tualatin Riverkeepers Office)  
Event/Program: Tualatin Riverkeepers  
Contact: Monica Smiley, 503-620-7507, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)

### **Membership Committee Members**

When: Second Monday of the month, 4:00 – 5:30pm  
Event/Program: Tualatin Riverkeepers  
Contact: Monica Smiley, 503-620-7507, [monica@tualatinriverkeepers.org](mailto:monica@tualatinriverkeepers.org)